

CITIZENS BOND OVERSIGHT COMMITTEE MEETING MINUTES

El Rancho Unified School District

Meeting of the Measure “EE” Citizens Bond Oversight Committee
6:00 p.m.

El Rancho High School
6501 Passons Boulevard
Pico Rivera, CA 90660

November 3, 2011

MINUTES

1. CALL TO ORDER

The meeting was called to order by Dr. Aurora Villon, at 6:00 p.m.

ROLL CALL – Members of the Citizens Bond Oversight Committee (CBOC)

David Angelo

Norbert Genis

Alfredo Martinez

Alfred Renteria Jr., Co-Chairperson

Louis Salcido

Dr. Linda Vargas (*late*)

Dr. Aurora Villon, Chairperson

Administration/Guest

Lydia Cano, Assistant Superintendent Business Services

Carlos Jimenez, Director, Maintenance and Operations

Gary Christofi, Christofi Architects, Inc.

2. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Mr. Alfred Renteria

Visitors – Register No. 3-2011/2012

A motion was called for by Dr. Villon to move Information Item 7.1 ahead of the entire agenda in order to take the tour of the pool/locker room project area before it became dark and continue with the presentation upon return (***action for this item is listed as 8.1 under the action items***).

3. **ADOPTION OF MINUTES**

Recommendation is made that the minutes of April 28, 2011 be adopted.

Motion: A. Renteria Yes: 7
Second: D. Angelo No: 0
PASSED

4. **PUBLIC COMMENTS**

Mr. Manny Orozco pointed out the importance of working with DSA to create a path of travel (a handicap path of travel), such as from the track into the gyms and locker rooms.

5. **COMMITTEE COMMENTS**

The committee expressed their thanks for the tour of the pool/locker room areas.

6. **ADOPTION OF AGENDA**

Recommendation was made that the agenda of November 3, 2011 be adopted as submitted.

Motion: A. Renteria Yes: 7
Second: N. Genis No: 0
PASSED

7. **INFORMATION ITEMS**

7.1 ***Christofi Architects – Presentation of design plans for pool/locker rooms at El Rancho High School.***

After the tour of the locker room area Mr. Gary Christofi, from Christofi Architects, Inc. proceeded to present a power point presentation (26 slides) illustrating the design plans for the pool/locker room project (the same presentation from the Board of Education Meeting on September 15, 2011). The presentation provided an overview of the existing conditions, and the proposed project plans. The proposed project cost is \$4,914,727.68 which shall include spectator bleachers and shade structures. The project will conform to all ADA requirements. The District has met with parents, students and team coaches to discuss the phasing of the project and possible temporary accommodations. If all goes well the project is estimated to start in the summer of 2012.

7.2 ***Bond audit for 2010/2011***

Auditors were currently in the district completing District financial audits. Audit Reports will be presented to the Board of Education in January 2012. The General Obligation Bond Audit will be reviewed at the next CBOC meeting.

7.3 ***Update on Requests for Qualifications (RFQ) process.***

October 14, 2011 was the deadline to submit a request for qualifications (for architect and construction management). The District received RFQs from 30 architect firms and 22 construction management firms. Caldwell Flores Winters reviewed the RFQs and narrowed the number of firms to ten from each group and after further review with District administration that number was reduced to six from each group. At the completion of the selection committee interviews which are scheduled for Wednesday, November 9 and Thursday, November 10, 2011 the number of firms will be further reduced to two from each group. The committee expressed an interest in attending the selection process interviews in order to report back to the CBOC and also to learn and understand the selection process so they can feel comfortable that the process is working. A motion was made to nominate Alfred Renteria and David Angelo and appoint Linda Vargas as an alternate to attend and observe the selection process interviews for Architects and Construction Management firms on November 9 and November 10, 2011 (***action for this item is listed as 8.2 under the action items***). Ms. Cano informed the CBOC that the selection committee was an administrative committee and if elected to the Board of Education on November 11/8/2011 Mr. Renteria would have to remove himself from observing the selection process interviews.

8. **ACTION ITEMS**

8.1 Move Information Item 7.1 ahead of the entire agenda in order to take the tour of the pool/locker room project area before it became dark and continue with the presentation upon return.

Motion: L. Salcido Yes: 6
Second: A. Renteria No: 0
Late: 1 (Vargas)
PASSED

8.2 Nominate Alfred Renteria and David Angelo and appoint Linda Vargas as an alternate (pending board election on 11/8/2011) to attend and observe the selection process interviews for Architects and Construction Management firms on November 9 and November 10, 2011.

Motion: A. Renteria Yes: 7
Second: A. Martinez No: 0
PASSED

9. **ADJOURNMENT**

Meeting was adjourned at 7:50 p.m.

Motion: A. Renteria Yes: 7
Second: A. Martinez No: 0
PASSED